

January 10, 2022

Re: COVID-19 Notification - Early Years Services

Dear Provider,

I hope you are keeping well. I am writing to remind you that as a registered provider you are legally required to notify the Early Years Inspectorate within three working days of becoming aware of a notifiable incident. The circumstances that require notification to Tusla are defined in legislation and the details are provided in the attached link.

<https://www.tusla.ie/services/preschool-services/notification-of-incidents-form/>

At this time given the prevalence of COVID-19 in the community it is important to further clarify that COVID-19 notifications are required when

1. there is a diagnosis of a pre-school child attending the service, an employee, unpaid worker, contractor or other person working in the service.
2. if there are multiple cases present in your service one notification is sufficient and include details of associated cases on the form.
3. notifications are site specific.

The COVID -19 notification form along with other information on how to manage COVID-19 in your service is available at the link; [Covid 19Tusla - Child and Family Agency](#)

If you have any queries, please contact ey.registration@tusla.ie or contact your local City/County Childcare Committee for support, details available at www.myccc.ie.

Yours sincerely,



Eibhlin O'Leary

**Head of Inspection and Assessment
Children's Service Regulation**