

TUSLA REGULATORY INSPECTION REPORT

TUSLA Identifier:

Name of Service:

Address of Service:

Email Address:

Date Service Registered:

Name of Registered Service Provider:

Name of Designated Person in Charge:

Type of Service Registered:	Drop-In	<input checked="" type="checkbox"/>
	Temp Drop-In	<input checked="" type="checkbox"/>

Date of Inspection:

No of Pre-School Children present during Inspection: AM PM

Address of the Early Years Inspectorate:

Inspection undertaken by :
Title: Early Years Inspector

Areas which were the subject of this Inspection

Governance	Safety
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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	
Premises	
Staffing	
Methodology	<p>The inspection was an (un)announced Focused Inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under two themes; Governance, and Safety.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the Registration Panel for consideration of a decision in relation to the service receiving continued registration. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgements	The Inspector (s) wish to acknowledge the cooperation of the Registered Provider, Person in Charge, staff and children who were present on the day of the inspection.

GOVERNANCE

Part III - Management and Staff

Regulation 9 - Management and Recruitment

- (1) A registered provider shall ensure that—
- (a) the service has a designated person in charge and a named person who is able to deputise as required,
 - (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by—
- (a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,
 - (b) consideration of references from reputable sources in the case of a person who has no past employers,
 - (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
 - (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.
- (4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.
- (6) Paragraph (4) shall not apply before 1 September 2021 to a person who—
- (a) has signed a declaration on or before 30 June 2016 to the effect that he or she intends to retire from employment in a pre-school service before 1 September 2021, and
 - (b) is in possession of a letter from the Minister confirming that paragraph (4) shall not apply to him or her before that date
- (6A is inserted by S.I. No.632 of 2016 CHILD CARE ACT 1991 (EARLY YEARS SERVICES) (AMENDMENT) REGULATIONS 2016 which states; Regulation 9 of the Child Care Act 1991 (Early Years Services) Regulations (S.I. No. 221 of 2016) is amended - in paragraph (4), by the substitution of “paragraphs (5), (6) and (6A)” for “paragraphs (5) and (6)”, and (b) by the insertion of the following paragraph after paragraph (6): “

(6A) Paragraph (4) shall not apply to an employee of a registered provider where - (a) the registered provider receives funding for the employment of the employee pursuant to a scheme funded by the Minister and known as the Access and Inclusion Model, and (b) the employment of the employee is for the purpose of providing support, pursuant to the scheme referred to in subparagraph (a), for a child attending the service to enable the child to participate in the programme known as the Early Childhood Care and Education (ECCE) funding Programme.”

Compliance Information:

Part III - Management and Staff

Regulation 11 -Staffing Levels

- (1) *Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (6) *A registered provider of a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that at all times the minimum ratio of adults to children specified in columns (3) of Part 3 of Schedule 6 opposite a particular reference number in column (1) of that Part in respect of the age range of the children specified in column (2) thereof that reference number is satisfied.*
- (8) *Without prejudice to paragraphs (2) to (7)—*
 (a) *a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times*

Compliance Information:

Non-Compliance Information:

Corrective & Preventive Action submitted by the Registered Provider

CORRECTIVE ACTION

PREVENTIVE ACTION

EVIDENCE SUBMITTED

Summary Comment

Part III - Management and Staff

Regulation 11 - Staffing Levels

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Part III - Management and Staff

Regulation 13 - Temporary Pre-school Services and Pre-School Services in Drop in Centres

Temporary pre-school services and pre-school services in drop-in centres

- (1) *A registered provider of a temporary pre-school service or a preschool service in a drop-in centre shall ensure there are no more than 24 children attending the service at any given time.*
- (2) *A registered provider of a temporary pre-school service shall ensure that no child attends the service for longer than 8 hours consecutively.*
- (3) *A registered provider of a pre-school service in a drop-in centre shall ensure that no child attends the service for longer than 2 hours consecutively.*

Compliance Information:	
Non-Compliance Information:	
Corrective & Preventive Action submitted by the Registered Provider	<p><u>CORRECTIVE ACTION</u></p> <p><u>PREVENTIVE ACTION</u></p> <p><u>EVIDENCE SUBMITTED</u></p>
Summary Comment	

Part III - Management and Staff

Regulation 13 - Temporary Pre-school Services and Pre-School Services in Drop in Centres

SAFETY

Part VI - Safety

Regulation 23 - Safeguarding Health, Safety and Welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information:	<p>INFECTION CONTROL:</p> <p>ADMINISTRATION OF MEDICATION:</p> <p>GENERAL SAFETY:</p> <p>SAFE SLEEP:</p> <p>OUTINGS:</p>
Non-Compliance Information:	<p>INFECTION CONTROL:</p> <p>ADMINISTRATION OF MEDICATION:</p> <p>GENERAL SAFETY:</p> <p>SAFE SLEEP:</p> <p>OUTINGS:</p>
Response from Registered Provider Corrective Action & Preventive Action:	<p><u>CORRECTIVE ACTION</u></p> <p>INFECTION CONTROL:</p> <p>ADMINISTRATION OF MEDICATION:</p>

Part VI - Safety

Regulation 23 - Safeguarding Health, Safety and Welfare of child

	<p>GENERAL SAFETY:</p> <p>SAFE SLEEP:</p> <p>OUTINGS:</p> <p><u>PREVENTIVE ACTION</u></p> <p>INFECTION CONTROL:</p> <p>ADMINISTRATION OF MEDICATION:</p> <p>GENERAL SAFETY:</p> <p>SAFE SLEEP:</p> <p>OUTINGS:</p> <p><u>EVIDENCE SUBMITTED</u></p> <p>INFECTION CONTROL:</p> <p>ADMINISTRATION OF MEDICATION:</p> <p>GENERAL SAFETY:</p> <p>SAFE SLEEP:</p> <p>OUTINGS:</p>
Summary Comment:	

Part VI - Safety

Regulation 23 - Safeguarding Health, Safety and Welfare of child

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Part VI - Safety

Regulation 25 - First Aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children—
 (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 (b) is available to the children attending the pre-school service at all times.

Compliance Information:	
Non-Compliance Information:	
Corrective & Preventive Action submitted by the Registered Provider	<p><u>CORRECTIVE ACTION</u></p> <p><u>PREVENTIVE ACTION</u></p> <p><u>EVIDENCE SUBMITTED</u></p>
Summary Comment:	

Part VI - Safety

Regulation 26 - Fire Safety Measures

(1) A registered provider shall ensure that a record in writing is kept of—
 (a) any fire drill that takes place in the premises, and
 (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises

(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises

Compliance Information:	
Non-Compliance Information:	
Corrective & Preventive Action submitted by the	<p><u>CORRECTIVE ACTION</u></p>

Part VI - Safety

Regulation 26 - Fire Safety Measures

Registered Provider	<p><u>PREVENTIVE ACTION</u></p> <p><u>EVIDENCE SUBMITTED</u></p>
Summary Comment:	

Additional Significant Risk(s) to Children

Additional Significant Risk Identified

Regulation XX - XXXXXXXX

Non-Compliance Information:	<i>A significant risk in relation to the safety of the children has been identified in relation to.....</i>
Corrective & Preventive Action submitted by the Registered Provider	
Summary Comment	

Additional Significant Risk(s) to Children

Additional Significant Risk Identified

Regulation XX – XXXXXXXX

Non-Compliance Information:	<i>A significant risk in relation to the safety of the children has been identified in relation to.....</i>
Corrective & Preventive Action submitted by the Registered Provider	
Summary Comment	

Additional Significant Risk(s) to Children

Additional Significant Risk Identified

Regulation XX – XXXXXXXX

Non-Compliance Information:	<i>A significant risk in relation to the safety of the children has been identified in relation to.....</i>
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Additional Significant Risk Identified

Regulation XX – XXXXXXX

Corrective & Preventive Action
submitted by the Registered
Provider

Summary Comment

Note: For Office use only, to be completed by Registration Panel

Registration Status:

Conditions if Applicable

Date of Registration