

# TÚSLA

An Ghníomhaireacht um  
Leanaí agus an Teaghlach  
Child and Family Agency



# Welcome to Ireland

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**Working in Tusla**

**A Helpful Guide for Overseas Recruits**

Finding Community • Support • Integration

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## About Tusla

Established on January 1, 2014, Tusla is the dedicated state agency tasked with enhancing the wellbeing and outcomes for children across Ireland.



It represents a significant reform in child protection, early intervention, and family support services, driven by the Child and Family Agency Act 2013.

This progressive legislation prioritises children and views families as the cornerstone of strong, healthy communities.

Central to the Act are principles of partnership and cooperation, aiming to deliver seamless services to children and families.

The creation of Tusla provided an opportunity to innovate in service delivery for children and families. Through extensive stakeholder consultations, the agency embraced a new identity reflecting a collective aspiration for a fresh start.

Tusla employs over 5,000 dedicated professionals who tirelessly support and promote the development, welfare, and protection of children.

The agency is committed to ensuring every child in Ireland receives an education and has their psychological welfare supported.

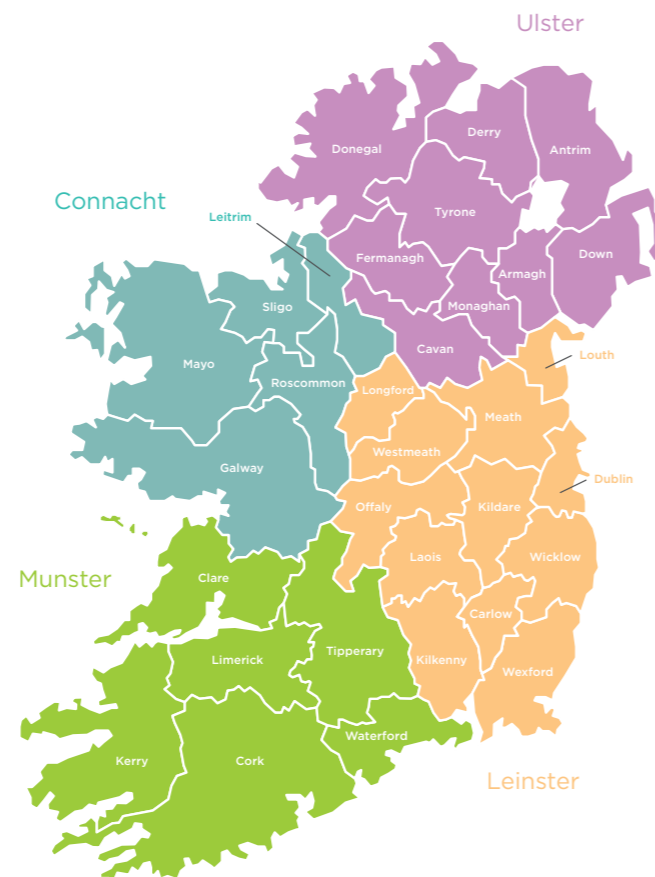
Tusla offers a wide range of services, including child protection and welfare, educational welfare, psychological services, alternative care, community supports, early years services, and domestic, sexual, and gender-based violence services.

## Some Information About Ireland

Welcome to Ireland, a small, independent country in Northwestern Europe.

The capital and largest city is Dublin. Dublin tends to be drier, and cooler compared to the west coast of Ireland, where there is more frequent spells of misty rain in the western counties. A high-quality rain jacket and umbrella are always useful to have on hand.

The Island of Ireland has four historical provinces: **Leinster**, **Munster**, **Connacht**, and **Ulster**, made up of 32 counties, 26 of which make up Ireland, with the remaining six counties belonging to Northern Ireland, which is part of the United Kingdom.



## Public Holidays

Ireland has a total of 10 public holidays each year, providing opportunities for rest, cultural experiences, and community engagement.

Among these, St. Patrick's Day on March 17th, is particularly significant and celebrated nationwide with parades, music, and various festivities.

Christmas Day and St. Stephen's Day are also major holidays, marked by family gatherings and traditional customs.

On public holidays, the normal running of services across Ireland may be affected.

Many businesses, including banks and government offices, are closed or operate on reduced hours. Public transportation often runs on a weekend schedule, and some healthcare services may operate on a limited basis. It's a good idea to plan ahead for these days, whether you are scheduling appointments or arranging personal activities.

**Below, you will find a list of the official public holidays celebrated in Ireland throughout the year.**

- January 1st – New Years Day
- February 1st – St. Brigid's Day
- March 17th St. Patrick's Day
- Easter Monday – Monday after Easter Sunday (date changes each year)
- May – First Monday in May
- June – First Monday in June
- August – First Monday in August
- October – Last Monday in October
- December 25th – Christmas Day
- December 26th – St. Stephen's Day

## International Calls

When making international calls from Ireland, understanding the dialling format is crucial.

**Dialling internationally from Ireland:**

1. Dial the international call prefix (00)
2. Followed by the country code, e.g. 353
3. Enter your phone number as normal

**Dialling an Irish mobile number from abroad**

Replace the first 0 of the mobile number with +353

**Example:**

- Irish Number: 0871234567
- International Format: +353 87 1234567

Irish mobile numbers are 10 digits long and start with: 083, 085, 086, 087 – depending on the phone network.

If you experience any issues, CountryCode.org: How to Call Internationally is a great resource for international dialling.

# Immigration Registration

## Irish Naturalisation and Immigration Service (inis)

Immigration registration is essential for anyone who has been granted permission to stay in Ireland for more than 90 days.

This process, managed by the Irish Naturalisation and Immigration Service (INIS) Home - Immigration Service Delivery, <https://www.irishimmigration.ie/> ensures that your stay is officially recorded and helps monitor and manage migration demand.

## When to Register

If you plan to stay in Ireland for less than 90 days, you do not need to register.

However, if your stay exceeds 90 days, you must register before the date specified by the immigration officer who stamps your passport upon entry.

## Where to Register

**Dublin, Kildare, Meath, Wicklow, Cork, or Limerick Residents:** You must register in person at the registration office located at: 13-14 Burgh Quay, Dublin 2 To book an appointment, call the free phone number from Ireland **1800 800 630**

Have your passport details and a valid email address ready. Residents outside the above counties:

## Required Documentation

When registering, you will need to bring specific documents, including your passport and your letter of permission. For a complete list of required documents, visit the Irish Immigration website - Required Documents - Immigration Service Delivery <https://www.irishimmigration.ie/registering-your-immigration-permission/how-to-register-your-immigration-permission-for-the-first-time/required-documents/>

## At the Registration Office

An immigration officer will record your details during your visit. If you are registering based on a letter from INIS, the officer will verify your permission. If you need to apply for permission (e.g., to study), the officer will review your documents and discuss your plans with you.

## Additional Information

For more details, including a comprehensive FAQ section, please visit the Irish Immigration website. Frequently asked questions for Registration - Immigration Service Delivery. <https://www.irishimmigration.ie/registering-your-immigration-permission/frequently-asked-questions-for-registration/>

## Stamps and Permits

If your visit to the registration office is successful, the immigration officer will:

Stamp your passport to grant you permission to stay in Ireland Immigration permission/stamps - Immigration Service Delivery <https://www.irishimmigration.ie/registering-your-immigration-permission/information-on-registering/immigration-permission-stamps/>

Issue you a registration certificate, known as the Irish Residence Permit (IRP). The IRP displays your photograph and personal details and outlines the conditions under which you are legally residing in Ireland.

For more information about the IRP, you can read more on the Irish Immigration website. Irish Residence Permit - Immigration Service Delivery <https://www.irishimmigration.ie/registering-your-immigration-permission/information-on-registering/irish-residence-permit/>

## Registration Fee

The cost of registration is €300 per person. However, this fee is not applicable to all applicants.

You can find out more about registration fees on the Irish Residence Permit - Immigration Service Delivery <https://www.irishimmigration.ie/registering-your-immigration-permission/information-on-registering/irish-residence-permit/>

## Irish Residence Permit (IRP)

Your IRP serves as your registration certificate and indicates:

- That your permission to stay in Ireland has been registered
- The type of permission you have, identified by a stamp number

The IRP is a crucial document that you must carry with you at all times. You are required to present it to an immigration officer or a member of An Garda Síochána (the police) if requested.

## REUNIFICATION OF DEPENDENTS FOR NON-EU APPLICANTS



## Personal Funds Upon Arrival

Upon arriving in Ireland, it is essential to have personal finances to cover your basic living expenses until you receive your first salary payment. You will need funds for necessities such as food, beverages, transportation, the Irish Residence Permit (IRP) fee, and essential items for your new accommodation. It is recommended that you have at least €3,000 in personal funds available to support yourself during this initial period.

Please note that it is your responsibility to ensure you have adequate financial resources.

Tusla are not responsible for providing financial support upon your arrival in Ireland.

## General Information

### Opening Irish Bank Account

Depending on the bank or provider there are a number of ways you can open a current account.

#### You can open an account:

- In a branch
- Online
- Through a mobile app
- Over the phone and by post

#### What documentation do I need to provide?

When you are opening an account you will need to provide proof of your identity and permanent address. If you are opening an account in a branch you will generally need one document as proof of ID and another document as proof of address.

If you are not opening an account in person you may need to provide two documents for each purpose.

#### Depending on the provider, some acceptable forms of proof of identify are:

- Passport
- EU driving licence
- Travel document
- EU national identity card
- Public service card. You may also have to provide your birth certificate as proof of date of birth

Your proof of identity will need to be in date and valid, the name must match your proof of address.

#### Depending on the provider, some acceptable forms of proof of address are:

- Utility bill, for example, electricity, gas, telephone, waste collection
- Correspondence from a Government Department or body
- Original insurance document

Your proof of address usually can't be more than six months old.

To open a bank account you usually apply in a branch or online.

If you want to open an account in a branch it is a good idea to contact them in advance and see if you need to make an appointment. Also ask for a full list of the proof of ID and address documents that they accept so you can have these ready.

Please see listed below the main financial institutions in Ireland and their contact details. You can also find current account comparison tool on the CCPC website which details all institutions banking here in Ireland.

<https://www.ccpc.ie/consumers/money-tools/>

### Setting up a bank account without a utility bill:

Receiving a utility bill in your name might take some time.

If you need to set up a bank account before receiving one, your employer may be able to confirm your employment.

However, not all bank branches accept this as proof of address. It is advisable to contact the bank branch beforehand to confirm their requirements.

Even if accepted, you will be required to provide a utility bill once you have received one within a specified period.

The process of setting up an account usually takes 3 to 5 working days.

### Revolut

Revolut is a widely used digital banking service in Ireland.

It operates entirely online without physical branches.

#### To open an account with Revolut:

1. Download the Revolut app on your smartphone
2. Enter your phone number
3. Follow the step-by-step instructions to complete the setup process

For more information, visit [Revolut](#)

## PPS Number & Registering Your Employment

### Getting A PPS Number

Your Personal Public Service Number (PPSN) is a unique reference that allows you to access social welfare benefits, public services and information in Ireland.

When starting work in Ireland, you need a PPS number to register with the Revenue Commissioners.

It consists of 7 numbers followed by one or two letters.

### Rules For Getting A PPS Number

#### To get a PPS number, you must show proof of:

- Your identity - Current passport
- Why you need a PPS number (Letter confirming your employment from your local HR team once start date has been agreed)
- Your address - A household utility bill; An official letter or document; A financial statement; Property lease or tenancy agreement

## Applying Online

You can apply online for a PPS number using MyWelfare Homepage, if you are living in Ireland and you are at least 18 years of age. You also need a to set up a MyGovID account - MyGovID - Home

#### When you apply online, you need to upload:

- A copy of your photo identity document (current passport)
- Proof of why you need a PPS number (Letter from employer)
- Proof of your address (1 of those listed above) The documents you upload must be easy to read

Following successful registration, you will receive a letter of notification with your new PPS Number within 3 to 5 working days. This letter serves as proof for transactions for public services such as health, education, revenue, employment and driving licence applications.

## Public Services Card

The Public Services Card (PSC) is an official identification card issued by the Department of Social Protection in Ireland. It helps you access a wide range of public services securely and confirms your identity when dealing with government departments and public bodies.

### Getting a Public Services Card in Person

You can get your Public Services Card in person at your nearest PSC centre.

PSC centres are open from Monday to Friday. Any person who wishes to get a Public Services Card should contact their nearest PSC centre. [www.gov.ie/en/department-of-social-protection/publications/public-services-card-psc-centres/](http://www.gov.ie/en/department-of-social-protection/publications/public-services-card-psc-centres/)

### Getting a Public Services Card Online via the App

If you have a smartphone you can now apply online for Public Services Card (PSC) and verified [MyGovID account](#) using the [MyGovID app](#). The MyGovID app allows you to verify your identity using your smartphone.

This new service is available if you:

- are resident in Ireland
- hold a **current Irish passport**
- are aged 16 years and over
- have a basic [MyGovID account](#)
- have not applied for a PSC previously

You can download the MyGovID app onto your [Apple](#) or [Android](#) smartphone.

Once your online application has been approved by an officer, users of the app will receive:

- a Public Services Card (PSC) in the post
- a verified MyGovID account

If we are unable to process your online application, you will be notified of what information you need to bring with you to complete the process at a Public Services Card/SAFE Registration centre. <https://www.gov.ie/en/publication/be29c7-psc-online-registration-centres/>

### What you need to use the MyGovID app

You will need to have a basic MyGovID account and to have downloaded the MyGovID app from the Apple App Store or Google Play Store to your smartphone.

Full details on how to use the MyGovID app are available on gov.ie <https://www.gov.ie/en/department-of-social-protection/publications/mygovid-app/>

## Registering Your Employment

When you start your first job, you should notify Revenue Commissioners as soon as possible, or you may have to pay emergency tax. To do this, you need to register for myAccount at <https://www.ros.ie/myaccount-web/register.html?execution=e1s1>. Once registered for myAccount you can register your job by clicking 'Add Job or Pension Details' under the 'PAYE Services' tab. You must have your pps number to do this.

**Please note**, all of your subsequent jobs will be registered by your employer.

When you have registered your first job, Revenue will make a Revenue Payroll Notification (RPN) available to your new employer. The RPN will tell your employer how much Income Tax and Universal Social Charge (USC) to deduct from your pay.

Tusla Child & Family Agency Employer Tax Registration No: 3217896OH

## Accommodation

Like many countries across Europe, Ireland is currently experiencing a housing crisis, particularly in larger cities. Therefore, it is advisable to start your accommodation research prior to your arrival in Ireland.

Starting your search early is critical due to high demand.

### The below listed websites all offer comprehensive listings:

- Search Ireland's No. 1 Property Website | Daft.ie - <https://www.daft.ie/>
- Rent Dublin, Apartments and Houses for Rent in Ireland - Rent.ie - <https://www.rent.ie/>
- MyHome.ie - Houses, Apartments, Irish Property for Sale in Ireland - <https://www.myhome.ie/>

Additionally, contacting estate agents in your desired area can help you find suitable options.

### Rent:

Rent is typically paid monthly in advance.

You will also need to provide an initial deposit equivalent to one or two months' rent. This deposit is held to cover any potential damages to the accommodation during your stay. If there is no damage, the deposit is usually refunded at the end of your tenancy.

Shared living is the norm in Ireland, so it's important to clarify the living situation via the accommodation ad or with the landlord/property agent.

In cities like Dublin and Cork, the cost of a room in shared accommodation generally ranges from €800 to €1,200 per month. Prices may vary depending on the location and property type.

### Rental Scams

Unfortunately, rental fraud is a concern when securing accommodation. Here are some precautionary steps to avoid scams:

- Be cautious if the rent is surprisingly low
- Avoid properties advertised solely on social media
- Insist on viewing the property in person before making any payments

For more details on avoiding rental scams, visit Rental accommodation scams - CCPC Consumers.

<https://www.ccpc.ie/consumers/housing/rental-accommodation-scams/>

If you have any concerns, you can call their helpline 01 402 5555.

### Tenant Rights

Be aware of your rights and obligations as a tenant.

For instance, your landlord must provide you with a rent book and ensure the accommodation meets minimum environmental standards.

If you agree to a fixed-term lease of six months or a year, be sure you intend to stay for that period; leaving early may result in losing your deposit.

For more information on tenant rights and obligations, visit Home - Residential Tenancies Board <https://rtb.ie/>

# Healthcare

## Public Healthcare

Healthcare in Ireland is generally affordable. All employees, whether full-time or part-time, contribute to the Pay Related Social Insurance (PRSI) scheme.

PRSI contributions support the provision of state social and health services, including emergency hospital admittance.

For more information on PRSI and public healthcare services, visit HSE website - Health Service Executive <https://www.hse.ie/>

## Private Healthcare

Private healthcare is available to anyone who can pay for it or is covered by an appropriate health insurance scheme.

Some employers offer private healthcare as part of their employment benefits.

If you have private health insurance from abroad, you may be able to transfer your coverage to an Irish provider.

Contact your current insurer to check the transfer options.

Most Irish health insurance providers offer the option to pay for the coverage via direct debit on a monthly basis, making it easier to spread the cost over the year.

Major private health insurance providers in Ireland include:

- Vhi Healthcare | Get a health insurance quote online today- <https://www1.vhi.ie/>
- Aviva Ireland - <https://www.aviva.ie/>
- Laya Healthcare - <https://www.layahealthcare.ie/>
- Irish Life Health - <https://www.irishlife.ie/health-insurance/>

## GPs

General Practitioners (GPs) are the primary healthcare providers in Ireland, often referred to as family doctors.

GPs handle most medical situations outside of emergencies, dental care, or eye care.

They can also refer patients to specialists if necessary.

The average cost for a visit to a GP is approximately €50-60, while specialist visits start at about €100.

Some private health insurance policies cover GP costs, so check your policy details.

## Pharmacies

In Ireland, pharmacies are commonly known as chemists. Regular business hours for pharmacies are from 8am to 8pm Monday through Friday.

Some pharmacies in urban areas may have extended hours and may open on Sundays.

24 hour pharmacies are not common in Ireland.

If you urgently need medication during the night, you must visit the nearest Accident and Emergency (A&E) department at a hospital.



# Public Transport

Ireland's comprehensive public transport system, operated by Transport for Ireland (TFI), includes buses, trains, and trams, making it easy to navigate both urban and rural areas.

Dublin, the capital city, boasts an extensive network managed by Dublin Bus, the Luas tram system, and the DART (Dublin Area Rapid Transit) rail service.

Intercity and regional train services, operated by Iarnród Éireann (Irish Rail), connect major cities and towns across the country.

Bus Éireann provides nationwide bus services, covering city and town routes as well as long-distance travel. Additionally, private coach companies offer alternative options for intercity travel.

Public transport in Ireland is generally reliable and a convenient way to explore the country.

For real-time information and updates, visit Your Journey Starts Here | Transport for Ireland <https://www.transportforireland.ie/> or download the TFI app.

## Dublin Area

- Dublin bus operates an extensive network of routes throughout the city and surrounding areas
- These services include city bus services, express commuter bus services, bus links to rail and DART stations and the Airport and a late night bus service (Nitelink)
- Real time information is available on the Transport for Ireland (TFI) app and on electronic displays at select bus stops
- Full details of these services and timetables are available on Dublin Bus - Home <https://www.dublinbus.ie/home>

## Luas

- The Luas is Dublin's light rail system, consisting of two lines: the Red Line (linking Tallaght/Saggart to the Point/Connolly) and the Green Line (connecting Brides Glen to Broombridge)
- Services run frequently from early morning until late at night
- Real-time information is available via the Transport for Ireland (TFI) app and on electric displays at Luas stops

## Dart and Commuter Trains

- The DART (Dublin Area Rapid Transit) runs along the coast from Malahide/Howth in the north to Greystones in the South
- Commuter trains serve areas beyond the reach of the DART, with routes extending to towns outside of Dublin such as Maynooth and Drogheda

## Travel Cards and Payment Options

- The leap card is a convenient, contactless travel card used across multiple public transport services, including Dublin Bus, Luas, DART and Bus Éireann
- It offers discounted fares compared to cash payments and can be topped up online or at various retail outlets.
- The card can also be used for certain local transport services outside Dublin
- You can order your Leap Card online or find a store located near you by visiting Where to buy a TFI Leap Card - Leap Card <https://about.leapcard.ie/about/where-to-buy>
- Once you get a Leap Card, download the TFI Leap Card Top-up App. It allows you to instantly top-up your Leap Card, check your balance, collect tickets and check how close you are to reaching your daily and weekly spending caps

## Additional Tips

### Local Shops and Markets:

Apart from these major supermarkets, Ireland also has numerous local shops, markets, and specialty stores. These can be great for finding fresh local produce, artisanal goods, and specialty items.

### Online Shopping and Delivery:

Most of the major supermarkets offer online shopping and delivery services.

### Reusable Bags:

In Ireland, there is a charge for plastic bags at checkout, so it's beneficial to bring your own reusable bags when shopping.

### Deposit Return Scheme:

Ireland recently introduced a Deposit Return Scheme (DRS) for beverage containers. When you purchase a beverage in a container with a deposit, you pay an additional deposit fee, which is refunded when you return the empty container to a designated return point. The scheme covers plastic bottles, metal cans, and glass bottles, and is an excellent initiative to promote recycling and environmental sustainability.

## Other Useful Links

### Citizens Information:

Government-supported service providing guidance on work permits, housing, social welfare, healthcare, and public services. Website: [citizensinformation.ie](https://citizensinformation.ie)

New Communities Partnership (NCP)

Ireland's largest migrant-led network, connecting newcomers with ethnic community groups, social supports, education and integration services. Website: [www.newcommunities.ie](https://www.newcommunities.ie)

The Integration Support Unit (Local Authorities):

Local councils run community integration programmes and newcomer support clinics. Check your county council website for local listings. Here is a list of county councils in Ireland click on the county that you are residing in and it will bring you to the relevant county council where you will find this information. Find my local Authority - <https://www.housingagency.ie/find-my-local-authority>

### Intercultural Language Service (ILS)

Free English classes, integration supports, social connection. Location: Dublin-based website: <https://www.ilsschool.org/>

### EURES Ireland - DIALOG Project x

Supports EU/EEA and non-EU workers with career advice, workshops, integration info. - Website: gov.ie (EURES DIALOG Migrant Workers) <https://www.gov.ie/en/department-of-social-protection/publications/eures-dialog-information-for-migrant-workers-in-ireland/>

### Migrant Rights Centre Ireland (MRCI):

A national organisation working with immigrant and migrant communities. Good for advice, rights, supports and connecting to social service. Website: [mrci.ie](https://mrci.ie)

### Crosscare Migrant Project:

Provides practical advice for people moving to Ireland for work, including accommodation, rights, and integration. - Website: [crosscaremigrantproject.ie](https://crosscaremigrantproject.ie)

### Local Volunteer Centres:

Help newcomers join local community activities and events. - Website: [www.volunteer.ie](https://www.volunteer.ie) (directory)

### Public Libraries Ireland

Free community hubs offering classes, language support, events, and community integration. - Website: [www.librariesireland.ie](https://www.librariesireland.ie)

### MeetUp Ireland (non-government)

Social integration through community groups, professional meetups, language exchanges. - Website: [meetup.com](https://meetup.com)

### Foreign Embassies in Ireland

Please follow link below for a full list of Foreign Embassies in Ireland [https://assets.ireland.ie/documents/Diplomatic\\_List\\_November\\_2025.pdf](https://assets.ireland.ie/documents/Diplomatic_List_November_2025.pdf)



## Religious and cultural

Ireland has a rich and diverse religious and cultural landscape. To help you settle in we've gathered a directory of major faith communities, places of worship and cultural ground across the country.

Religion / Group	Organisation / Community	Website / Contact
Christian (Catholic)	Catholic Parish Directory	<a href="https://www.catholicireland.net">https://www.catholicireland.net</a>
Christian (Protestant)	Church of Ireland	<a href="https://www.ireland.anglican.org">https://www.ireland.anglican.org</a>
Islam	Islamic Foundation of Ireland	<a href="https://www.islaminireland.com">https://www.islaminireland.com</a>
Hinduism	Hindu Cultural Centre of Ireland	<a href="https://www.hindu.ie">https://www.hindu.ie</a>
Buddhism	Dublin Buddhist Centre	<a href="https://www.dublinbuddhistcentre.org">https://www.dublinbuddhistcentre.org</a>
Sikh	Guru Nanak Darbar	<a href="https://www.gurunanakdarbar.ie">https://www.gurunanakdarbar.ie</a>
Bahá'í	National Spiritual Assembly	<a href="https://bahai.ie">https://bahai.ie</a>
Interfaith	OneSpirit Ireland	<a href="https://onespiritireland.ie">https://onespiritireland.ie</a>

### Irish Council of Churches:

Here you will find a lists Major Christian denominations with links to their sites <https://www.irishchurches.org/>

### Additional Resources

The following resources provide practical guidance on living and working in Ireland, helping you settle in confidently:

### HSE Making the move to Ireland

<https://careerhub.hse.ie/wp-content/uploads/2025/03/New-international-employee-guide-Final-FL-07-March-Career-Hub-version.pdf>

### Deloitte: Relocating to Ireland

<https://www.deloitte.com/ie/en/careers/deloitte-life/benefits/making-the-move-to-ireland.html>





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