

SOME COMMENTS FROM THOSE WHO HAVE TRACED

“It was a difficult journey at times but every bit of it was worth it to be where I am today”

“It put my mind at ease”

“I feel I am in a much better place in my life having embarked on this journey”

WHO CAN APPLY

- Birth/natural parents
- Persons in mother and baby homes
- Adopted persons
- Persons who were “boarded out”
- Persons who were not formally adopted
- Persons who were incorrectly registered at birth
- Extended family members of the adopted adult under certain circumstances
- Extended family members of the birth/natural family under certain circumstances

CONTACT US

Child and Family Agency,
National Adoption Information
& Tracing Service,
PO Box 13018,
Dublin 15.

R.O.I

Tel: 076 695 7261

Outside R.O.I

Tel: 00353 76 695 7261

Email: adoptionrecords@tusla.ie

HOW TO APPLY

If you wish to apply to our service, you can contact us by phone or please send us a letter or email and we will send you an application form.

Please provide us with a copy of your photographic identification: Drivers Licence, Passport, Public Services Card or Bus Pass.

Once we have received your application form we will be in contact with you.

TUSLA

An Ghníomhaireacht um
Leanaí agus an Teaghlach
Child and Family Agency

Information Leaflet

Adoption Information and Tracing Service

AIM OF OUR SERVICE

To provide a professional and comprehensive information and tracing service to adoptees, birth/natural parents and other relevant persons who were separated through adoption or in alternative care placements. We search for, and try to locate immediate and extended family members on your behalf. Where possible we will facilitate contact between those wishing to do so.

WHO WE ARE

We are a team of professionally qualified social workers and administrators working in the area of adoption and post adoption related services.

WHERE ARE THE RECORDS HELD?

For a full list of the records held by Tusla, Child and Family Agency please contact us and we will help you with your enquiry. Our contact details are listed the back page of this leaflet.

INFORMATION SERVICE

Tusla will provide applicants with personal information that directly relates to them.

This information is obtained from the records that are currently held by the Agency.

Information relating to other people, including that of close family relatives, can only be provided when Tusla receives informed and explicit consent from the person to whom the information relates. The Child and Family Agency will provide information in accordance with Data Protection Act 2018 and Freedom of Information Act 2014.

TRACING SERVICE

In accordance with the Adoption Act 2010, S.4(k), Tusla aims to assist applicants locate birth family members by providing a comprehensive tracing service.

Where all parties wish to progress towards a reunion we will help bring people together. We also provide post reunion support and work in partnership with Barnardos Post Adoption Services.

DO I HAVE TO WAIT FOR A SERVICE?

We do have a waiting list for our Information and Tracing service. We aim to provide a service to all applicants as soon as possible. A social worker will be assigned to you and will support you throughout this very personal experience.

CONFIDENTIALITY AND CONSULTATION

Confidentiality and consultation are extremely important aspects of our work with all parties involved. You will be consulted at each and every stage of the process.

WHAT IF I HAVE INFORMATION ALREADY TO PROGRESS THE SEARCH?

Please let us know if you have previously searched, either independently or through an adoption agency prior to Tusla receiving the records. Please let us know of any information you have that would be of assistance.