

21 October 2021

Early Years Re-Registration 2019

Dear Registered Provider,

I wrote to you last month to remind you that the closing date for the submission of documentation for re-registration is Monday 1st November.

Since my letter many of you have contacted us and submitted outstanding documents. I would like to thank you for engaging with us and working with the registration team to get your required documentation to us. If you have recently received confirmation that your application is complete, you can ignore this letter.

If you have submitted documents via the portal or raised a query but have not yet heard from us, please don't worry. We are assessing every application we receive and every document that is submitted and we will be in contact with you regarding anything that remains outstanding. If you have not yet submitted your required documents, please do so as soon as possible. If there are outstanding actions that you need to take as a consequence of fire certification documentation, planning or any aspect of your submission that may not be completed by November 1st, please ensure that you advise and discuss these with us.

Should you need to contact us please do so by email and include your Tusla Application Portal number in the email.

We are aware of inaccurate information being shared that says services who have not submitted all required documentation will be forced to close on Tuesday 2nd November. I would like to assure you that this is not the case. We are asking that you continue to engage with us and we will support you through the process.

Remember that your local City/County Childcare Committee can also help you with the detail of your re-registration requirements. If you have not already done so we advise you to contact them. You can find details on www.myccc.ie



*Children's Services Regulation,
Early Years Inspectorate,
2nd Floor, Estuary House,
Henry Street,
Limerick.
Tel: 061 461715
Email: re.registration@tusla.ie*

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mike Corcoran'.

**Mike Corcoran,
Head of Registrations & Enforcement,
Children's Services Regulation,
Child & Family Agency.**