

# INSPECTION FINDINGS REVIEW

## One Page Guidance

### REVIEW 1 - REQUEST FOLLOWING INSPECTION

### REVIEW 2 - REQUEST FOLLOWING REVIEW 1

#### 1 What?

- Request must relate to inspection findings as per draft inspection report that the registered provider disagrees with

- Must relate to inspection findings which were subject to Review 1

#### 2 Who?

- Request must be submitted by the registered provider or designate

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#### 3 How?

- On correct form
- Must detail findings disagreed with from Draft Inspection Report
- Word format
- Evidence where required

- On correct form
- Must detail findings disagreed with from Draft Inspection Report subject to review 1
- Word format
- Evidence where required

#### 4 When?

- Within 10 days of date of issue of draft report

- Within 5 days of date of issue of Review 1 outcome

### REVIEW 1 - INSPECTORATE ACTION

### REVIEW 2 - INSPECTORATE ACTION

#### 1 Screening

- To make sure it meets defined criteria

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#### 2 Review

- Within 5 days of screening
- By an IRM

- Within 10 days of screening
- By Inspection Findings Review Panel

#### 3 Outcome

- Issued to Provider
- Report amended if necessary

- Issued to Provider
- Report amended if necessary

#### 4 Appeal

- If Provider disagrees, they can appeal by submitting a request for Review 2

- Registered provider has right to go to Ombudsman at any point during or after the process.