

**Confirmation of Expulsion of a Student**

School Roll Number:
School Name:
School Address:
The Board of Management at its meeting on ...../...../ .....formed the opinion that the student named below is confirmed as expelled.
Student Name:
Student Address:
Date of Birth: ...../...../.....
PPSN:
Parent/Guardian Name(s):
Parent/Guardian Address:
Telephone:
Reasons for Expulsion:

Date parent/guardian was informed of Board of Management’s decision, in writing ...../...../.....

Has the parent/guardian been informed of their right of appeal to the General Secretary of the Department of Education and Skills under Section 29 of the Education Act 1998?

Yes  No

Name (in Block Capitals):

Signed:	Title: (Secretary/Chairperson/Manager/Chief Executive) on behalf of the BOM)
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Date: ...../...../.....

NOTE: This notice should only be completed and returned after all local appeals processes at school level have been exhausted. This notice fulfils the school’s obligations under Section 24(1) of the Education (Welfare) Act, 2000.

For guidance on completion of this form please refer to Section 12 of Developing a Code of Behaviour: Guidelines for Schools.

Post Form To: Education Welfare Service, Tusla–Child and Family Agency, Floor 4, Brunel Building, Heuston South Quarter, Dublin 8

**Child and Family Agency Internal Use Only**

Received: ...../...../.....      Acknowledged:...../...../.....      Referred to: .....