



An Ghníomhaireacht um  
Leanaí agus an Teaghlach  
Child and Family Agency

<b>CHILD AND FAMILY AGENCY</b>
<b>MINUTES OF BOARD MEETING</b> <b>HELD ON THE 9<sup>th</sup> JANUARY 2018 at 9.30am</b>
<b>BRUNEL BUILDING,</b>

<b>Present</b>	Norah Gibbons	Chair
<b>Present</b>	Gary Joyce	Deputy Chair
<b>Present</b>	Deirdre Kiely	Board Member (joined by phone)
<b>Apologies</b>	Pat McLoughlin	Board Member
<b>Present</b>	Rory O'Ferrall	Board Member
<b>Present</b>	Paul White	Board Member
	Vacancy	Board Member
	Vacancy	Board Member
	Vacancy	Board Member

<b>In Attendance</b>	Fred McBride Jim Gibson Caroline Cullen Suzanne McDonald PWC & Team Kay Keilthy	Chief Executive Officer COO Interim Head of Strategy & Business Planning PWC Board Secretary
----------------------	---	--

SIGNED: Norah Gibbons DATE: 26/01/18

CHAIRPERSON

1.	Declarations of Interest	
1.1	None	
2.	<b>Board Vacancies</b>	
2.1	<p>The Board discussed the issues raised by Aine. Hyland, former Board member, in her letter of resignation submitted to the Minister on the 8<sup>th</sup> January 2018 and copied to the Chair. The Board requested the Chair to write to the Minister and address the issues raised by Ms Hyland.</p> <p>The Board approved the introduction of one day workshop for new Board members as part of Tusla's current induction process. The workshop will focus on the role of Board members in the context of the Code of Practice for the Governance of State Bodies.</p>	
3.	<p><b>Business Plan 2018 – Update</b>  <i>Caroline Cullen , Interim Head of Strategy &amp; Business Planning and Suzanne McDonald &amp; PWC Team joined the meeting.</i></p>	
3.1	The Business Plan 2018 was submitted to the DCYA on the 22 <sup>nd</sup> December. The agency is currently awaiting formal feedback from the Minister/DCYA.	
4.	<b>Corporate Plan 2018 - 2020</b>	
4.1	The Corporate Plan 2018 -2020 V3 was submitted to the DCYA subject to further changes by the Board. The final draft of the Corporate Plan 2018-2020 is scheduled to be submitted to the DCYA on the 12 <sup>th</sup> January 2018 as agreed with DCYA	
4.2	The Board reviewed the Corporate Plan 2018-2020 V3 and requested a number of corrections/revisions. The Board approved the submission of the Corporate Plan subject to the agreed changes to the Minister/DCYA on the 12 <sup>th</sup> of January 2018.	
4.3	The performance framework included the provision of a 3 year Workforce plan to be submitted along with the Corporate Plan 2018 – 2020. The CEO advised that a Workforce Plan for 2018 would be completed and submitted with the Corporate Plan. A 3 year plan would be developed in 2018.	