



Renewal of Registration of Children's Residential Centres Guidance

Pursuant to Part VIII, Child Care Act 1991 (including Changes to Registration & Renewal of Registration applications)

Renewal of Registration pending expiry.

Part VIII of the Childcare Act 1991 sets out the basis and rules governing the regulation of a children's residential centre (CRC) that is provided by any entity other than Tusla the Child & Family Agency.

Registration when granted will expire after 3 years of operation. The registered proprietor must no later than 2 months before the date of expiry, make an application to renew registration. Whilst the proprietor will receive a reminder from ACIMS, it is ultimately the registered proprietor who is responsible to renew their centres registration. Failure to do so will render the centre ineligible to be returned to the register. The centre cannot continue to operate past registration expiry.

With the introduction of the Change in Circumstances processes pursuant to Section 61(1) Part VIII, of the Child Care Act 1991 and the data minimisation processes pursuant to the Data Protection Act 2018, ACIMS has introduced an alternative, user friendly pathway for existing providers who have made no unapproved material alteration to their centre registration since their last period of registration had commenced.

It is no longer necessary to submit a full application with all accompanying documentation. The new renewal of registration process which commenced on January 1st 2026 can be found [here](#).