

Special Purpose Board Meeting focusing on Estates
2pm Tuesday, 20th February 2024
L4.03 & L4.04 Brunel Building, Dublin

Name	Title	Attendance
Board Members		
Pat Rabbitte	Chairperson	Present
Avril McDermott	Designate Deputy Chairperson	Present
Patricia Doherty	Ordinary Board Member	Present
Charles Watchorn	Ordinary Board Member	Present
Liam Irwin	Ordinary Board Member	Present
Anne O'Gara	Ordinary Board Member	Present
Sean Holland	Ordinary Board Member	Present
Sean Quigley	Ordinary Board Member	Present
Susan Bowman	Ordinary Board Member	Apologies received
Teresa McDonnell	Ordinary Board Member	Present
Board Office:		
Kay Keilthy	Board Secretary	Present
Emma Dodrill	Board Administrator	Present
In Attendance:		
Kate Duggan	Chief Executive Officer	In Part
Clare Murphy	I/National Director of Services & Integration	In Part
Pat Smyth	National Director Finance & Corporate Services	In Part
Shane Campbell	National Estates Manager	In Part

Signed:

Pat Rabbitte

Date: 28 March 2024

1. Opening Remarks

- 1.1 The Chair noted the presence of a quorum and duly convened the meeting.

2. Apologies

- 2.1 The apologies of S. Bowman were noted.

3. Declarations of Interest

- 3.1 None.

4. Board Private Session

- 4.1 The Board discussed the significant workload of the Committees and the reports provided for consideration. The Board suggested a review be undertaken of the Board and Committee Paper Guidance document with the CEO's Office.

5. Sealing of documents

- 5.1 The Chair and the CEO signed documents presented at the meeting for sealing. The sealed documents were recorded in accordance with the Agency's Protocol for using the Seal on the Agency's Seal Log.

6. Estates Ten Year Review

The members of the Executive joined the meeting.

- 6.1 A presentation on Tusla Estates Strategy Review and Revision was presented at the Board. The presentation included a review of Tusla's Estates Strategy 2018 – 2023, formally adopted by the Board in June of 2019, and the obstacles encountered in executing the strategy. The Agency was unable to commit to the planning of major capital projects other than those that existed at the launch of the strategy as the anticipated capital allocation did not materialise. However, the Agency did make progress in delivering improved accommodation for Tusla Staff and Service Users across the country under the Agency's minor capital programme. The house purchase and repurposing programme is ongoing. The Estates Strategy is now being reviewed in light of key changes in Tusla's operational environment including the Tusla Reform Programme and residential/SCSIP demand projections. A Tusla's Estates Strategy for the period 2024 – 2030 will be submitted to the Board for consideration.

7. Estates Strategy 2024-2030

- 7.1 This agenda item was covered under agenda item 6.

8. Tusla Property Protocol (Board Submission Dec 23)

- 8.1 The Board reviewed the Tusla Property Protocol and approved the document subject to a number of agreed amendments. The Board Office will liaise with the Head of Estates to incorporate changes. Proposed by C. Watchorn and Seconded by P. Doherty and approved by the Board.

9. Tusla Capital Works Approval Protocol

- 9.1 This Item was removed from the agenda.

10. Residential Strategy

- 10.1 The CEO and the Interim Director of Services & Integration provided information in relation to the Residential Strategy in the context of Tusla's Estates Strategy 2024 – 2030. Key demand projections for Residential Services based on data analysis will be included as part of the Estates Strategy.

11. Brunel Lease (Board Submission Dec 23)

- 11.1 The Board requested additional information in relation to the proposed lease renewal for Brunel. Tusla Estates to re-submit paper for the March Board meeting.

S. Quigley gave his apologies and left the meeting.

12. District Court Decision

- 12.1 The Board discussed the District Court Decision ordering Tusla to discharge the costs of renovations to a foster parent's home and the implications of the decision and Section 47 of the Child Care Act 1991. The Board agreed to register Tusla's position in relation to the matter with the Department.

13. AOB

- 13.1 None

End.