



RE: Certificates of Registration - Part VIIA Section 58C of the Child Care Act 1991

Dear Registered Provider,

In April this year the government published two statutory instruments [195/2022 - Child Care Act 1991 \(Early Years Services\) \(Amendment\) Regulations 2022](#) and

[196/2022 - Child Care Act 1991 \(Early Years Services\) \(Registration of School Age Services\) \(Amendment\) Regulations 2022](#)

As you will know, these statutory instruments provide for a new, significantly streamlined renewal of registration process for early years services resulting in a reduction in administration and a much more straightforward experience for everyone.

In addition to enabling the introduction of this process, the statutory instruments also introduce a legal requirement for all services to have and display a certificate of registration from 31 January 2023.

The statutory instrument inserts a new regulation into the existing preschool and School Age regulations. The new regulation states that the early years inspectorate will issue registered providers with certificates of registration in all of the following circumstances;

- following registration or renewal of registration of the service
- following completion of a change in circumstance as prescribed in Regulation 8
- following attachment or removal of one or more conditions of registration under sections 58(D) (5) and (8) of the Act
- where the Agency has become aware that any particular entered in the register is incorrect in line with 58(D)(7)

The new regulation also states that

- Registered providers will ensure that a certificate of registration is displayed in a prominent position within the service where it is clearly visible to parents and members of the public who enter the service' and
- Registered providers will ensure that the certificate displayed is the most recent certificate issued to the service

From September 2022 the Early Years Inspectorate is commencing the process of issuing certificates of registration to all early years services in the circumstances listed above.

Please note that it will take up to six weeks from the time one of these processes has been completed and approved, to the time when the certificate is received. Please do not contact us in relation to your certificate until this time period has elapsed.

We will ensure that by the end of January 2023 all services have been issued with certificates of registration. Once you receive your certificate you will need to display it in accordance with regulation.

Please also note that applications for funding through Pobal and the early years hive are **not dependent** on you submitting a copy of your certificate of registration. It continues to be sufficient to submit proof of registration in the form of a confirmatory letter or email from the Early Years Inspectorate.

Once you receive your certificate, if there are any inaccuracies in the information recorded, you can email us at eyi.certificates@tusla.ie. It is important that clear evidence of any identified inaccuracies is submitted at the same time to enable us to review the matter fully.

A reminder to those services who need to renew their registration to do so as soon as possible. Full information can be found on our [Registration Renewal webpage](#).

Yours sincerely,



Grant Landon
Regulatory Practice Development Manager
Children's Services Regulation

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Leanaí agus an Teaghlach
Child and Family Agency