

Attention of Providers Registered Residential Child Care Settings

**Re: Regulatory Notice: Minimum Staffing Levels and Qualifications
Registered Childrens Residential Centres.**

June 12th, 2023

Ref: ACIMS – RN01.1

Dear Provider,

My thanks to those of you who were able to join us at our recent meeting of May 31st last. When the staffing memo of April 2022 was introduced, there was a firm commitment that it would be reviewed and refined, if necessary, after one year of implementation. This review has now been concluded.

The attached regulatory notice supersedes last year's memo and will come into effect from today. It will be retrospectively applied to any applications for registration received prior to today's date and currently under assessment.

The notice has expanded the range of qualifications considered as relevant or related and permits the use in limited circumstances of level 6 qualified persons where staffing supports in addition to the core staff team are required. I am aware that we received several queries following the meeting regarding clarification of this issue specifically.

The requirements will be reviewed after 6 months of implementation, with a commitment at that time to review the person specification requirements for those taking up positions as centre managers.

Regulatory Notices are issued on behalf of the National Service Director for Children's Services Regulation and will inform all relevant registration and inspection functions upon commencement.

We would like to take this opportunity to wish you well in the important work that you undertake and thank you for the support of our work and your positive approach to engagement which is always appreciated.

Yours Sincerely,



Cormac Kennedy
Head of Inspection & Assessment
Children's Services Regulation



Mike Corcoran,
Head of Registrations & Regulatory Enforcement
Children's Services Regulation