



An Ghníomhaireacht um
Leanaí agus an Teaghlach
Child and Family Agency

CHILD AND FAMILY AGENCY		
MINUTES OF BOARD MEETING HELD ON THE 17 TH DECEMBER 2015		
BRUNEL BUILDING, HEUSTON SOUTH QUARTER		
Present	Norah Gibbons	Chair
Present	Gary Joyce	Deputy Chair
Present	P.J. Fitzpatrick	Board Member
Present	Noel Kelly	Board Member
Present	Sylda Langford	Board Member
Apologies	Gary Ó Donnchadha	Board Member
Present	Rory O'Ferrall	Board Member
Present	Noelle Spring	Board Member

In Attendance	Gordon Jeyes Brian Lee Gerard McKiernan Fred McBride Cormac Quinlan Kay Keilthy	Chief Executive Officer Director of Quality Service Director/Director of Estates Chief Operations Officer Director of Policy & Strategy Board Secretary
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SIGNED: Maah Gibbons DATE: 29/01/16

CHAIRPERSON

1.	Declarations of Interest	
1.1	None	
2.	Minutes of the 27th November 2015	
2.1	The minutes of the Board meeting held on the 27 th November 2015 were approved by the Board and signed by the Chair	
3.	Action Log	
3.1	The Board reviewed the Action Log as at the 27 th November 2015.	
4.	Matters Arising	
4.1	None	
5.	Business Plan 2016 – Brian Lee, Director of Quality and Fred McBride	
5.1	An updated draft copy (V.02) of the Business Plan 2016 was distributed at the meeting.	
5.2	The Board approved the draft Business Plan 2016 subject to agreed editing. The final version of the Business Plan 2016 to issue to the Board on completion.	
5.3	The Director of Quality to provide a cover note linking the Business Plan 2016 with the Performance Statement 2016.	
5.4	The Chair on behalf of the board congratulated the CEO and the Executive for their work in relation to the Business Plan 2016.	
6.	Estates (<i>Gerard McKiernan joined the meeting</i>)	
6.1	The Board agreed in principle to approve the recommendation to enter into a lease of office/service accommodation in Celbridge, Kildare specifically for Kildare West Wicklow Tusla services. Board approval is subject to the provision of additional information in relation to the lease and the negotiation of a HSE once off payment for vacating the freehold premises.	
6.2	The Board agreed in principle to approve the recommendation to enter into a lease of office/service accommodation in Naas, Kildare specifically for Kildare West Wicklow Tusla services. Board approval is subject to the provision of additional information in relation to the lease and negotiation of a HSE once off payment for vacating the freehold premises.	
6.3	The Board requested that all property leases should be reviewed by the Property Review Group prior to a recommendation coming before the Board.	
6.4	The Board approved in principle the recommendation to proceed with the necessary remedial works at the Portrane, Special Care Campus, Co. Dublin subject to approval from the Department of Children and Youth Affairs.	
6.5	GMCK to update the Board on the above at the January Board meeting.	
7.	Commissioning Strategy – <i>Fred McBride, COO joined the meeting</i>	
7.1	An updated report on Tusla's Commissioning Progress and Next Steps was distributed at the meeting.	
7.2	The COO provided the Board with an overview of commissioning planning progress to date. The Board noted the Progress Report and Next Steps.	

8.	Child Protection and Welfare Strategy – <i>Cormac Quinlan, Director of Policy and Strategy joined the meeting.</i>	
8.1	The Board noted the proposed development of a Child Protection and Welfare Strategy in the context of Implementing Children First as presented by the Director of Policy & Strategy.	
9.	CEO Report	
9.1	The Board joined the CEO in acknowledging the work of the Director of Finance and the Finance Team in relation to Tusla's 2014 Audit.	
9.2	The CEO updated the Board on correspondence received from DCYA in relation to the organisations proposed restructuring and grading of posts.	
10.	AOB	
10.1	The Board thanked the CEO, Executive and all Tusla staff for all their hard work and commitment during 2015.	
10.2	The Board congratulated Geoffrey Shannon, Special Rapporteur on Child Protection on his appointment as a District Court Judge.	

