



	<p>The Board formally ratified the appointment of Fred McBride as the CEO with effect from the 13<sup>th</sup> of February 2016 for a period of 5 years.</p> <p><i>Gordon Jeyes, CEO, joined the meeting</i></p> <p>The Board acknowledged and paid tribute to the work of the outgoing CEO, Gordon Jeyes.</p>	
<b>1.</b>	<b>Declarations of Interest</b>	
1.1	None	
<b>2.</b>	<b>Minutes of the 17<sup>th</sup> December 2015</b>	
2.1	The Minutes of the Board meeting held on the 17 <sup>th</sup> December 2015 were approved by the Board and signed by the Chair.	
<b>3.</b>	<b>Action Log</b>	
3.1	The Board Effectiveness Workshop was postponed until the March 2016 Board meeting.	
<b>4.</b>	<b>Matters Arising</b>	
	<i>Fred Mc Bride joined the meeting</i>	
4.1	The Board congratulated Fred McBride on his appointment as CEO of Tusla.	
<b>5.</b>	<b>Business Plan 2016</b>	
5.1	The Minister accepted the Business Plan 2016 subject to a number of comments including early receipt of Tusla's Capital Plan and Recruitment Plan.	
5.2	The Executive is currently working on detailed directorate plans for 2016. Progress Reports on the Business Plan 2016 will be provided on a quarterly basis.	
5.3	The Board congratulated the Tusla Executive and their teams on their work on the Business Plan 2016.	
5.4	The CEO confirmed the appointment of Siobhan Mughan as the National Manager of Adoption.	
5.5	The Board noted recruitment as a top priority for the Agency.	
<b>6.</b>	<b>ICT Monthly Report</b>	
6.1	The Board noted the ICT progress report including progress achieved and continuing significant risks.	
6.2	An ICT Strategic Partner is currently being procured by Tusla. The Strategic Partner will focus on commissioning strategic development.	
	<b>Finance</b>	
<b>7.</b>	<b>Financial Performance Report December 2015</b>	
7.1	The Board noted the Financial Performance Report for December 2015.	
<b>8.</b>	<b>Financial Outturn December 2015</b>	
8.1	The Board noted the Financial Outturn for December 2015.	
<b>9.</b>	<b>Budget 2016</b>	
9.1	The Board approved the proposed Budget Allocation for 2016.	
<b>10.</b>	<b>Employment Monitoring Report</b>	
10.1	The Board noted the Employment Monitoring Report as at the end of December 2015	
<b>11.</b>	<b>Business Plan Qtr 4</b>	
11.1	The Board noted the update on the Business Plan 2015 Qtr 4.	
	<i>Brian Lee, Director of Quality &amp; Assurance joined the meeting</i>	
<b>12.</b>	<b>Performance Activity Dashboard – Oct/Nov 2015</b>	
12.1	The Board noted the Performance Activity Dashboard – Oct/Nov 2015.	
<b>13.</b>	<b>Briefing on Early Years Inspectorate</b>	
13.1	The Board noted the update regarding the operation of the Early Years Inspectorate. Governance and Garda Vetting were identified as key issues for the Inspectorate. Reports will be published directly on the Tusla website.	
	<i>Brian Lee left the meeting.</i>	

14.	<b>Update on PPFS</b>	
14.1	The Board noted the progress report in relation to 8 key work-streams in the Development & Mainstreaming Programme for the Prevention, Partnership and Family Support.	
15.	<b>Update on Out of Hours Service</b>	
15.1	The Board noted the update on the activity levels of the Emergency Out of Hours Service since its commencement in November 2015 and planned service developments.	
15.2	A complete review of the Out of Hours Service will be undertaken in Qtr 1 2016	
16.	<b>Public Consultation on Commissioning</b>	
16.1	The Board agreed to revert to the COO with comments in relation to Tusla's draft submission on the Public Consultation on Commissioning Human, Social and Community Services before the 12 <sup>th</sup> of February closing date.	
17.	<b>Estates</b> <i>Gerard McKiernan, Director of Change and Special Projects joined the meeting</i>	
17.1	The Board noted the update on the Capital Plan 2016 which outlined the expenditure projections for the year and works contracted which can be funded in accordance with the capital allocation. A more detailed Capital Plan to come to the next Board meeting.	
17.2	The Board requested that negotiations with the HSE in relation to the proposed leases for Mullingar Primary Care Centre, Vista Primary Care, Naas and Celbridge Primary Care Centre should be completed before Board approval of the recommendation to enter into lease agreements is given.  <i>Gerard McKiernan left the meeting</i>	
18.	<b>CEO Report</b>	
18.1	The CEO advised that Tusla was still awaiting approval from the DCYA in relation to the organisational structure.	
19.	<b>Sub Group Reports</b>	
19.1	The Chair of the Audit Committee advised the Board that the Audit Committee had met with the C & AG without the Executive. The C & AG raised no issues at the meeting.	
19.2	The Board noted the draft Audit Committee minutes of the 11th of December 2015.	
19.2	The Quality Assurance and Risk Committee held a meeting on the 7 <sup>th</sup> December 2015. The Director of Quality & Assurance is creating the Q & A Directorate organisational structure and was asked to develop a Risk Management policy and Framework.	
20.	<b>AOB</b>	
21.	Board Risk Briefing – To be rescheduled	

