

TUSLA NATIONAL RESEARCH OFFICE.

OPERATIONAL PLAN V.1.1 (updated 25.09.2017)

<b>GOALS</b>	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>ACCESS TO ELECTRONIC INFORMATION &amp; KNOWLEDGE RESOURCES</b>	1. Access for all Tusla staff nationally to an agreed range of databases and electronic journals	Partially Achieved	<i>Electronic resource in place and ongoing budget secured</i>  <i>Electronic resource usage monitored</i>  <i>Research and Information Mentors trained and supporting staff to access electronic information and knowledge resources</i>
	2. Access to relevant research and information hubs	Partially Achieved	<i>Criteria for service usage agreed</i> <i>Usage monitored</i> <i>SLAs signed with providers</i>

	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>ACCESS TO NON-ELECTRONIC LIBRARY SERVICES</b>	1. Draft an SLA to describe the provision of in respect of non-electronic library services and provider of such services to all Tusla staff.	Achieved	<i>Ongoing budget secured Usage monitored SLA between Tusla and service provider signed</i>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>COMMUNICATION &amp; DISSEMINATION</b>	<p>1. Holding a National Research Office Seminar/Conference</p> <p>2. Encourage and facilitate a number of best practice sharing forums such as Journal Clubs, Communities of Practice and Peer Review Groups.</p> <p>3. Capture knowledge of research being undertaken at local level and facilitate communication and sharing between staff</p>	<p>New Action</p> <p>Not Achieved</p> <p>Not achieved</p>	<p><i>Seminar held</i></p> <p><i>Good practice guidance devised and disseminated to Research and Information Mentors</i></p> <p><i>Research and Information Mentor plans analysed</i></p> <p><i>Research and Information Mentors trained</i></p> <p><i>Research Initiation and Co-ordination policy and procedure implemented</i></p> <p><i>Research ethics processes followed</i></p>

	<p>4. Dissemination of research</p> <p>5. Foster an understanding within relevant parts of the organisation of the principles and application of Open Science</p> <p>6. Develop collaboration with academic institutions throughout the country</p>	<p>Partially Achieved</p> <p>New action</p> <p>Partially Achieved</p>	<p><i>Dissemination guidelines implemented and monitored</i></p> <p><i>Tusla Research Centre developed</i></p> <p><i>Co-ordination and communication of links between Tusla functions monitored</i></p> <p><i>Policy developed and applied</i></p> <p><i>Academic Liaison map developed</i></p> <p><i>Agenda for Academic Liaison agreed</i></p>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>DATA PROTECTION</b>	<p>1. Research ethics processes develop aligned to data protection legislation and GDPR Regulation</p> <p>2. Access to Data Protection Specialists</p> <p>3. Additional guidance in the system on data protection arising out research ethics applications</p>	<p>Not Achieved</p> <p>Partially Achieved</p> <p>Not Achieved</p>	<p><i>Research ethics application implemented</i></p> <p><i>Data protection issues raised</i></p> <p><i>Additional research ethics guidance developed and disseminated</i></p>

	4. Additional guidance on research ethics provided to potential applicants	Not Achieved	<i>Additional research ethics guidance developed and disseminated</i>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>RESEARCH ETHICS</b>	1. Establishment of independent Research Ethics Committee	Not Achieved	<i>REC in place with appropriate resourcing</i>
	2. Organisational sign off for REC Standard Operating Procedures and standard application form	Partially Achieved	<i>Agreed as established Tusla policy and practice</i>
	3. Ongoing consultation with Academia and related stakeholders on the development of research ethics environment	Partially Achieved	<i>Consultation evidenced</i>
	4. Additional guidance on research ethics provided to potential applicants	Not Achieved	<i>Additional research ethics guidance developed and disseminated</i>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>DATA AND KNOWLEDGE DEFICITS</b>	1. Identification of knowledge and practice gaps within the NRO team	New Action	<i>a) RNA priorities progressed</i>  <i>(b) Process for Personal Development Plans for all NRO staff</i>

	<p>2. Build capacity within Tusla specifically in respect of statistical analysis</p> <p>3. Incorporation of action learning and reflective practice in to the R&amp;IM strategy</p> <p>4. Mentoring; drawing on internal expertise</p>	<p>Not Achieved</p> <p>New Action</p> <p>New Action</p>	<p><i>(c) Results of Horizon Scanning brought to each team meeting</i></p> <p><i>Appropriate training provision sourced</i></p> <p><i>Recorded in Research and Information Mentor plans</i></p> <p><i>Training delivered</i></p>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>PARTNERSHIP AND COLLABORATION</b>	<p>1. Harness, build and support research capacity through connecting with other service providers.</p> <p>2. Identify existing mechanisms where research capacity already exists and collaborate with external agencies to avoid duplication.</p>	<p>Partially Achieved</p> <p>Partially Achieved</p>	<p><i>(a) Establishment of Links with Research Officers and Managers</i></p> <p><i>(b) Targeting Agencies to collaborate with</i></p> <p><i>(c) PPFS</i></p> <p><i>(d) Open Science demands</i></p> <p><i>a) Establishment of Links with Research Officers and Managers,</i></p>

	<p>3. Find ways to promote research as an exchange of information with opportunities for a common language as well as promotion of internal and external opportunities to for collaboration to continue to the research strategy</p>	<p>Partially Achieved</p>	<p><i>(b) Transparent sharing of research needs and priorities between NRO and DCYA RU</i></p> <p><i>(c) Links established with research and information personnel within national agencies</i></p>
	<p>4. Developing a cross-sectional network to promote learning and sharing</p>	<p>Partially Achieved</p>	<p><i>(a) Development of standard and expectation for research capacity within staff</i></p> <p><i>(b) Contribute to shared understanding of different professional roles</i></p> <p><i>(c) Establishment of Journal Clubs, Communities of Practice and Requests for training in EBHC skills</i></p> <p><i>Research and Information Mentors strategy implemented and reviewed</i></p> <p><i>E-learning resources in place</i></p>

	5. Symposium on Student Research open to stakeholders	New Action	<i>Seminar held</i>
	6. Opportunities to develop jointly funded scholarships and split posts for researcher practitioners through HEI's and Agency.	Partially Achieved	<i>NRO framing of Academic Scheme</i>
	7. Ensure postgraduate research RNA aligned	Partially Achieved	<i>Research Ethics Register monitored</i>
	8. Creation of a ring-fenced budget for staff to pursue research and practice	New Action	<i>Priorities agreed. Agreement over source and amount of budget as well as application process</i>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>RESEARCH DATA MANAGEMENT</b>	1. Development of integrated open access research database	New Action	<i>Specification agreed</i>
	2. Identify opportunities to share research and what is needed as a conduit to sharing research	Partially Achieved	<i>(a) Research metrics developed (b) Electronic Research Centre maintained and resourced (c) Dissemination strategies in place</i>

	3. Develop methods to increase awareness of impact of research strategy on practice outcomes	New Action	<p><i>(d) Learning opportunities developed</i></p> <p><i>R&amp;IM's fully briefed on Strategy; Knowledge Base developed as part of Research Database</i></p>
	<b>OBJECTIVES</b>	<b>PROGRESS TO DATE</b>	<b>INDICATORS</b>
<b>RESEARCH EMPOWERMENT</b>	<p>1. Build the connection between research &amp; practice through encouraging small ways of incorporating this into daily practice.</p> <p>2. Need to shift toward a learning culture and evidence informing practice</p>	<p>Partially Achieved</p> <p>New Action</p>	<p><i>SLA in place</i></p> <p><i>Research and Information Mentors trained</i></p> <p><i>Strategy in place</i></p>