

Journal Evaluation Rubric

Adapted from Rele, Shilpa; Kennedy, Marie; and Blas, Nataly, "Journal Evaluation Tool" (2017). LMU Librarian Publications & Presentations. 40.

https://digitalcommons.lmu.edu/librarian_pubs/40

Criterion	Good	Fair	Poor
Journal Evaluation			
Journal Name	Journal name cannot be confused with another journal.	Journal has a name similar to another journal but can be distinguished from the other.	Journal is unable to be distinguished from another with a similar name.
Editorial Board	Editorial board is listed with their full names and institutional affiliation.	Editorial board is listed with their full names only.	There is no editorial board listed.
Review Process	Journal states whether it is peer reviewed/edited & has a review policy listed.	Journal states whether it is peer reviewed/edited & has no review policy listed.	Journal does not state whether it is peer reviewed/edited & has no review policy listed.
Conflicts of Interest	Journal thoroughly and clearly states a conflict of interest policy, including how it will handle potential conflicts of interest of editors, authors & reviewers.	Journal states a conflict of interest policy, but description of how conflicts will be handled is unclear..	Journal does not state a conflict of interest policy.
Journal Website	Journal website is well designed & functional (i.e. no broken links, easy navigation, no missing information.	Journal website is adequately with passable functionality (i.e. few broken links, some missing information.	Journal is poorly designed & is not functional (i.e. broken links, poor navigation, missing information.
Revenue Sources	Journal clearly states its business model. Includes any revenue sources like author fees, subscriptions, advertising, reprints, institutional support & organisational support.	Business model lacks clarity when stating revenue sources like author fees, subscriptions, advertising, reprints, institutional support & organisational support.	Journal does not state its business model.
Journal Archive	Journal website contains an archive of its past issues with links to full text archives.	Journal website contains an archive but may be incomplete or does not contain with links to full	Journal does not have an archive of its past issues.

		text articles.	
Publishing Schedule	Journal clearly states how often its issues will be published each year and this agrees with the archive.	Journal does not state how often its issues will be published but it can be determined from the archive.	Journal does not state how often its issues will be published and it cannot be determined from the archive.
Author Fees	Journal clearly states the amount of money an author will pay to have each article published.	Journal states an author fee is required but does not note how much it is.	Journal does not state whether or not there are any author fees.
Copyright Information	Journal clearly describes its copyright & licensing information on the journals web site and licensing terms are indicated on the published articles.	Copyright & licensing information is not found on the journals web site and on any published articles.
Journal Index	Journal is indexed in more than one subject database (i.e. ERIC, Google Scholar, Web of Science, PsychINFO etc.)	Journal is indexed in one subject database.	Journal is not indexed in a subject database
Access to Journal Articles	Journal provides full text access to all published articles.	Journal provides full text access to some published articles.	Journal does not provide full text access to any published articles.
Number of articles published	Journal has published more than 10 articles.	Journal has published between 6 and 10 articles.	Journal has published 5 or fewer articles.
Publisher Information	Information about the ownership/management of the journal & contact information about the publisher is clearly identified.	Information about the ownership/management of the journal & contact information about the publisher is clearly identified.	Information about the ownership/management of the journal & contact information about the publisher is not available.