

Child and Family Agency Sponsor Referral to the National Childcare Scheme

Sponsor Body Reference No¹:

Sponsor Body Details:

Designated contact² name: _____

Email: _____

Signature: _____

Child details:

Child's Full Name: _____

Child's Address: _____

Child's Date of birth: dd/mm/yyyy _____

Child's PPSN: _____

Child's current educational stage: Please indicate

Pre-ECCE _____ ECCE _____ Early Start _____ Primary School Class _____

Child's next educational stage within the next year: Please indicate

ECCE/ECCE eligible _____ Early Start _____ Primary School _____ Secondary school _____

What date will the child begin this attendance: _____

Parent/guardian details:

Parent's Full Name: _____

Parent's Address: _____

Parent's date of birth: _____

Parent's PPSN: _____

Referral details:

Amount of childcare needed

¹ This is the Sponsor Body's own reference number that will be used for communication between the scheme administrator and the designated contact in regards to the specific child being referred.

² This is the Sponsor Body's administrative contact person for dealings with the scheme administrator.

Maximum hours per week³: _____

Number of weeks of childcare (if greater than 52 weeks⁴): _____

Childcare Service Provider (if nominated by the CFA)

Childcare Service Provider name: _____

Address: _____

Referral Officer Statement

I confirm that this referral meets the criteria for referral under section 14 of the Childcare Support Act 2018, i.e. one of the following categories applies:

- Children who are aged from birth to 17 years, and who are in need of additional care and protection as part of the provision of childcare and family support services by the CFA
- Who are deemed by the CFA to require childcare services in order to promote their welfare
- Children whose families are receiving support under Meitheal
- Children known to the child protection system (level 2 or level 3)
- Children in care.

The parent has been informed that they will not be charged any fee in relation to the childcare hours which are the subject of financial support by the Minister under the Sponsor Referral Agreement and the parent has been informed of the joint controller arrangement between the Minister and the CFA and where it can be accessed on CFA's website.

Referral officer name (in block capitals): _____

Address: _____

Contact phone number: _____

Email address: _____

Signature: _____

Date: _____

OFFICIAL STAMP

³ Hours are inclusive of the hours of ECCE, Early Start, Primary School or Secondary school hours during term time. Non term time hours are a maximum of 45 hours per week.

⁴ Maximum number of weeks for which financial support will be payable based on the referral is 60 weeks